

**DISPOSITION NO. 57/2010
of the Rector of the Wrocław University of Economics
of 29 December 2010**

**on fees for studies paid by foreigners studying
at the Wrocław University of Economics**

Pursuant to art. 66 par. 2 in connection with art. 43 and 44 of the Act of 27 July 2005 Law on Higher Education (Dz.U. of 2005, No. 164, item 1365, as amended) and in connection with the regulation of the Minister of Science and Higher Education of 12 October 2006 on enrolling to and undergoing studies and trainings by foreigners, and their participation in scientific research and development works w (Dz. U. of 2006, no. 190, item 1406 as amended), the following is hereby ordained:

§ 1

The Disposition shall apply to the payments made by foreigners studying at the Wrocław University of Economics on : first degree studies, second degree studies, uniform magister studies, third degree studies, post-graduate studies.

§ 2

1. The Disposition defines the principles of collecting payments from foreigners studying in the Polish language and in foreign languages, the payment rates and the principles of reduction thereof and division thereof into instalments.
2. Foreigners who pursuant to the Law on Higher Education are not authorised to study on principles applicable to Polish citizens and undertake studies at the Wrocław University of Economics shall be obliged to contribute fees in virtue thereof, hereinafter referred to as the tuition fee.
3. Foreigners who pursuant to the Law on Higher Education are authorised to study on principles applicable to Polish citizens may also undertake studies for a fee on principles governed by this Disposition.
4. Foreigners referred to in par. 2 and 3 shall be admitted to studies at the Wrocław University of Economics by a Rector's decision.

§ 3

1. Foreigners undertaking studies at the University shall be obliged to contribute **tuition fee in Polish zlotys for the whole academic year to the indicated bank account.**
2. Tuition fee shall be contributed **not later than 7 days prior to the commencement of the academic year**, and subsequently the payment receipt submitted to the relevant Dean's Office.
3. Rector may at the Foreigner's request consent to dividing the tuition fee into semester

instalments.

§ 4

Rector may at the Foreigner's request reduce the amount of tuition fee in the case of:

- 1) documented difficult material situation of the Foreigner, or
- 2) the Foreigner's undertaking a second studies major or another fee-paying form of education at the University.

§ 5.

Persons of Polish origin undertaking education in Polish for a fee shall contribute tuition fee reduced by 30%.

§ 6

The contributed tuition fee shall not be returned subject to § 10.

§ 7

1. The detailed terms and conditions and the deadlines for contributing the tuition fee by foreigners shall be defined by the **Agreement on the conditions of making payments for studies completed by foreigners** at the **Wrocław University of Economics**, whose template is the **Appendix no. 1** hereto.
2. The division of tuition fee into instalments referred to in § 3 par. 3 shall involve the obligation to sign an **annex to the Agreement**, whose template is the **Appendix no. 2** hereto.

§ 8

Annual **tuition fee rates** contributed by foreigners studying at the Wrocław University of Economics shall be defined by **Appendix no. 3** hereto.

§ 9

Foreigners undertaking studies at the Wrocław University of Economics in the Polish language and in foreign languages shall contribute tuition fee in the first year of education increased by 200 EUR, regardless of the number of undertaken majors.

§ 10

1. Tuition fee shall be returned in the case:
 - 1) the Foreigner has received a decision on granting a semester /year dean's leave, and in the case of doctoral students - a leave granted by the doctor studies manager. Tuition fee shall be returned for the period of not taking advantage of educational services;
 - 2) of resignation from the studies for health-related reasons certified by a medical doctor. Tuition fee shall be returned for the period of not taking advantage of educational services for health reasons;
 - 3) the Foreigner being a candidate for the studies has not received a visa for entering Poland. The amount of the contributed tuition fee shall be returned;
 - 4) other documented ill-fated reasons occur which prevent from undertaking or continuing the studies. The following shall be returned:
 - tuition fee for the given academic year, should the Foreigner resign from the studies one month prior to the commencement of the academic year at the latest,
 - 70% of the tuition fee, should the Foreigner resign from the studies less than one month prior to the commencement of the academic year,
 - prepaid amount of tuition fee in the given academic year, in which

the Wrocław University of Economics has received information on the negative course of the validation project or the recognition of a diploma/certificate as equivalent to a Polish one,

2. Apart from the cases specified in par. 1, tuition fee for the studies shall be returned should:
 - 1) the University – for reasons independent therefrom – not ensure the participation in the studies curriculum, which it earlier proposed to the candidate;
 - 2) the Candidate to studies have not undertaken education upon an adaptation course preparing for the commencement of the studies.
3. Tuition fee shall be returned in Polish zlotys to the bank account indicated by the Foreigner.
4. The cost of bank operations related to the returning of the tuition fee shall be covered by the Foreigner.

§ 11

The principles of returning the tuition fee specified in § 10 shall refer to the rates stipulated in appendix no. 2 hereto. The amount of 200 EUR referred to in § 9 hereof shall not be returned.

§ 12

1. A Foreigner studying for a fee shall contribute also other fees for didactic classes:
 - 1) for repeating a semester - 300 PLN per one subject (also with a conditional credit for the next semester), until the deadline: for winter semester – until 15 August, for summer semester – until 15 January.
 - 2) as a result of reactivation (i.e. resumption of studies) after being removed from the students lists due to poor educational results, amounting to 400 PLN per subject within deadlines referred to in pt. 1
 - 3) for curriculum differences for reasons other than poor educational results amounting to 200 PLN per each subject within the following deadlines : for winter semester – until 15 October, for summer semester – until 20 February.
2. A Foreigner studying:
 - under scholarship of Poland,
 - without paying fees and scholarship benefits,
 - under scholarship of the party sending, without making payment for education,
 - under scholarship of the University,
 - as a participant in other scholarship programmes - shall incur fees in the following cases amounting to
 - 1) for repeating a semester amounting to 500 PLN per subject, (also with a conditional credit for the next semester) until the deadline: for winter semester – until 15 August, for summer semester – until 15 January,
 - 2) as a result of reactivation (i.e. resumption of studies) after being removed from the students lists due to poor educational results, amounting to 600 PLN per subject within deadlines referred to in pt. 1.

§ 13

Should the Foreigner fail to settle the tuition fee within the applicable deadline, the Foreigner shall receive a written letter of remainder. Notwithstanding anything to the contrary, the statutory interest for delay in payment shall be charged. Should the Foreigner be in arrears with the tuition fee for a period longer than 3 months, the Foreigner shall be removed from the training

participant list.

§ 14

The text of the present **disposition translated into English** constitutes **Appendix no. 4** hereto.

§ 15

The execution of the present disposition shall be entrusted to the Deputy Rector for Cooperation with Foreign Entities.

§ 16

The present disposition shall be applied to foreigners commencing studies in the academic year 2010/2011 and students continuing studies.

§ 17

The disposition of the Rector no. 21/2010 of 20 May 2010 on payments for higher vocational, magister, supplementary magister, post-graduate and doctor studies performed by foreigner shall expire.

§ 18

The disposition shall come into force on the date of signing thereof.

Rector

prof. dr hab. Bogusław Fiedor

Received by:
as per distribution list

